



BOSCAWEN  
BOW  
CANTERBURY  
CONCORD  
FRANKLIN  
NORTHFIELD

UMRLAC, PO Box 3019, Boscawen, NH 03303

## UMRLAC Meeting Minutes for March 9, 2015 Northfield Town Hall

*Members present:* Harry Anderson (Northfield), Krista Crowell (Bow), Bill Dawson (Northfield), Anne Emerson (Canterbury), Wayne Ives (Franklin), Steve Landry (Boscawen), Donna Liolis (Franklin), Madeline Mineau (Concord), Nancy Roy (Canterbury), Nita Tomaszewski (Franklin), and Michele Tremblay (Boscawen).

*Others Present:* Samuel Durfee (Central New Hampshire Regional Planning Commission: CNHRPC), Matt Monahan (CNHRPC), Gary Lemay (potential representative of Concord), Christy Liolis, Franklin, Sam Durfree (CNHRPC), and Craig Tufts (CNHRPC).

*Members absent:* Rick Chormann (Concord), Alan Larter (Franklin), and Gary Lynn (Bow).

The Chair of UMRLAC, Michele Tremblay, called the meeting to order at 7:00 PM. UMRLAC voted to accept the consent agenda. The next meeting will be **April 13, 2015 in Boscawen**.

### Membership (Agenda Item 2)

Gary Lemay's nomination is in process. He heard from the state and they received the nomination from the Concord City clerk on 1/30/2015, and expect the nomination process to be complete in the near future.

Harry Anderson mentioned that he will be moving to Connecticut in May or June, and will be resigning from UMRLAC at that time. The committee discussed possibilities for any replacement Northfield members. Krista mentioned that she may have a potential recruitment target.

Krista mentioned that the Town of Bow contacted her to say that her nomination to the committee has expired, but that her DES nomination has not yet expired. Michele and Krista will investigate the details before the April meeting.

### Guest Presentation – Impervious Surface Delineation Project (Agenda Item 6)

Michele requested that the agenda be re-arranged to cover item number 5 before moving on to item number 3, to allow the guests from Central New Hampshire Regional Planning Commission (CNHRPC) to present earlier in the agenda and get home earlier. There were no objections. Craig Tufts (CNHRPC), Samuel Durfee (CNHRPC) and Matt Monahan (CNHRPC) presented the initial results of their impervious surface delineation project. Several maps were presented for the committee members to review. The mentioned that the maps were created in GIS by automated digitizing aerial photographs that were then 'cleaned up' by manual review. They mentioned that they also plan on calculated connected impervious area within the delineated area. Michele suggested calculating 'urban area' calculations similar to how they calculated a breakout for the downtown Concord area. There was some discussion about how to further manipulate the data and how to best present it. Madeleine suggested that directly

connected impervious area (DCIA) is the most important metric as it's harder to find good data for that. After further discussion with CNHRPC, it was indicated that they would be applying one of several available algorithms to the data to calculate DCIA in lieu of directly assessing DCIA. Michele asked the committee members can take maps home to review the maps and come up with any potential analysis plans. CNHRPC agreed to this and said they would like to develop a list of final deliverables in the near future. The committee members indicated that they will review the paper maps and will be prepared to suggest any final analysis methods at the April meeting.

#### Review February Meeting Action Items (Agenda Item 3)

Michele reviewed the February meeting's action items. Steve mentioned that he has several price quotes for the UMMP macroinvertebrate analysis. Steve, Gary Lemay and Krista contributed edits to the permit review guidelines. Krista contacted PSNH (now Eversource Energy) about outstanding membership fees, but indicated that she has not had any response from her contact.

#### Website Reviewer (Agenda Item 4)

Michele asked for a volunteer to review the website this month. Nita volunteered and will contact Michele with any dead links or other issues.

#### Treasurer's Report (Agenda Item 5)

Krista presented the February Treasurer's report and the committee voted to accept the report and put it on file. PSNH is the only entity that is behind on paying invoices. Krista will call and remind PSNH.

#### Colby Sawyer College Senior Project (Agenda Item 7)

Michele conducted a short review of the Colby-Sawyer College students' Franklin project. She indicated she will pass along some correspondence that she had with the students after the February meeting, and that she will be contacting them to re-schedule the proposed site visit to a time when there is less snow on the ground.

Nita followed up with a brief update on the Northern Rail Trail. She indicated that NHDOT is trying to connect the Northern Rail Trail to the WOW trail.

#### Wild and Scenic Rivers Update (Agenda Item 8)

Michele did a brief review of the wild and scenic rivers update. She indicated that she has reached out to Franklin in regards to their December letter in support of the Wild and Scenic designation. She said it may be worth investigating a standalone designation for just the Franklin portion of the river for the time being, pending the response of the other towns along the Merrimack River corridor. The committee suggested that it may be worth having a meeting with Franklin officials to review this possibility.

#### UMRLAC Review Guidelines (Agenda item 9)

Steve led a discussion on the UMRLAC permit review guidelines. Steve said that the new document is on the website and is updated as discussed in the February meeting. The document also includes a template for the permit pre-meeting review process. Steve suggested that he would like a fresh set of eyes to review the document, after which the track change edits will be cleared out. The committee agreed to provide any comments on the document by the April

meeting. Michele mentioned that she is also open to any comments or suggestions for the permit pre-meeting review sheet, which is also on the website.

Madeleine suggested looking into a group working document where everyone could share a common access to consolidate comments and discuss the permits ahead of the meeting if desired. Michele noted that many of the state employees cannot do Google Drive, Google Docs, Dropbox, or many other common collaboration methods due to firewall issues. Michele and Steve agreed this would be very helpful, but it's not clear how the logistics would work out.

Michele asked if the group is content to use the pre-meeting review form for the time being, or if they would like to wait a month to review the form before implementing its use into the website. Steve volunteered to be the keeper of the form, and Michele suggested the form be added to the April meeting agenda. There were no objections to including the form as a working document.

#### Guest and Winter Speakers

Michele indicated that registration for our winter presentation, "Bones of Stones," is completely full. If there are any extra seats that open up, they will be given to the people on the waiting list. The St Paul's School will provide the food and housing for the speaker. The talk will start at 7PM on March 26<sup>th</sup>. UMLAC volunteers will help set up and usher. Set up will start at 6PM.

#### Project Proposals, Permits, and Complaints

UMLAC discussed the multi-use Heritage Park being proposed as part of the Sewalls Falls bridge replacement, which will transfer conservation land from New Hampshire Fish and Game (NHFG) to the City of Concord. Concord is planning to use the area as a temporary construction staging area, after which it will be turned into a public park. The group had some discussion on what the original conservation easement wording was, and whether to provide any comments to the CORE review group. Nita made a motion to notify CORE of the previous letter and indicate that UMLAC's original comments still stand. Bill seconded the motion. The motion was passed unanimously. Michele clarified that she will send the old letter to CORE with a brief cover letter.

Madeleine described the Concord proposal, which is cleaning up an old construction and storage area behind Storrs Street. Steve said the City of Concord is proposing to clean out the area for potential future development. Bill noted that invasive plants may take over the cleared area. Nita asked where the fill/detritus that was being removed would go. Wayne asked if this site is different than a typical brownfield location. Michele said it's probably not, and Steve noted that the City is simply proposing to grub and re-grade the site. UMLAC agreed that the comment letter should ask to confirm that no soil is being removed from the site, and that if any soil is being removed to ask where it is being placed.

Steve reviewed the PSNH Garvins Falls permit. He said it is similar to other upgrades done at the Garvins Falls facility in previous years. Michele asked if there are any cutting/logging activities in the shoreland area. Steve/Madeleine said that the map indicates no clearing will occur in the shoreline area, but that it may be close. Michele indicated that she will format the letter to ask for substantiation of why no shoreland permit is needed. Madeleine asked why some species were listed were on the other side of the river. Steve and Michele said that it must be because the buffer zone must extend to the other bank.

Michele asked if the UMLAC members minded her emailing out the permit. Nobody spoke of any concerns. Michele also confirmed with UMLAC that the shoreline confirmation is the only recommended comment.

Other Business

Michele was asked if she had the “Bones of Stones” attendee list, and confirmed the list of expected UMLAC attendees. Madeleine and Steve asked what time they should be at the location – Michele said to please arrive no later than 6:00.

Krista motioned to accept the treasurer report. Donna seconded. The treasurer report was unanimously approved.

Summary of Assignments:

Michele	- Michele will forward any relevant correspondence with the Colby-Sawyer College students to the rest of the committee. - Michele will follow up with Carrie Brewster about the proposed Franklin site walk and re-schedule once the snowpack is gone.
Steve	- Steve will remain as the keeper of the UMLAC permit review guidelines and will incorporate any final comments into the document before the April meeting.
Nita	- Nita will review the website this month
Krista	Krista will prepare the monthly Treasurer’s report and remind PSNH about their overdue payment.
Rick	- Rick will follow up on Wild and Scenic River designation support in Concord.

Minutes submitted by Gary Lemay, potential Concord UMLAC member